

MENDOCINO COUNCIL OF GOVERNMENTS

Approved MINUTES
Monday, May 7, 2012
Ukiah City Council Chambers

The Mendocino Council of Governments (MCOG) meets as the Board of Directors of:
Mendocino Regional Transportation Planning Agency (RTPA) and
Mendocino County Service Authority for Freeway Emergencies (SAFE)

1. Call to Order / Roll Call . The meeting was called to order at 1:36 p.m. with Directors Rex Jackman (Caltrans/PAC), Terry Hughey, John Pinches, Susan Ranochak, Carre Brown, and Dan Gjerde present; Chair Gjerde presiding. Director Mari Rodin arrived soon after. Director Holly Madrigal was excused.

Staff present: Phil Dow, Executive Director; Janet Orth, Deputy Director for Administration; Loretta Ellard, Assistant Executive Director; and Nephele Barrett, Senior Planner.

2. Convene as RTPA

3. Recess as RTPA - Reconvene as Policy Advisory Committee.

Public Expression. None.

4 - 5. Regular Calendar.

4. Fiscal Year 2012/13 RTPA Budget Presentation & Workshop. Mr. Dow introduced the item. Ms. Orth began the workshop with a review of her written staff report. She then followed with a slide presentation. Councilmembers and staff participated with questions and answers throughout.

Director Rodin arrived at 1:44 p.m. during the presentation.

- a. Report of Revenues Fiscal Year to Date 2011/12. Local Transportation Funds (LTF) from the quarter-cent sales tax through April are above the budget estimate by \$131,762 (5.7%).
- b. Executive Committee Recommendations of February 29, 2012. The committee recommended approval of staff's first draft budget and establishing the LTF Reserve fund balance at \$28,000, releasing for allocation \$96,604 of FY 2010/11 unrestricted balance of excess revenue.
- c. TAC Recommendation of February 15, 2012 – Draft Planning Overall Work Program. Ms. Ellard described the program as constrained and detailed the major funding sources. She then invited questions. Director Pinches asked about Work Element 13, Pavement Management Program, and expressed his concerns. Staff described history of the program, the TAC's reasons for recommending it and adjustments to save costs.

Director Rodin asked about Work Element 25, Zero Emission Vehicle (ZEV) Project Update and Regional Readiness Plan. Ms. Orth reported that she had initiated this to update MCOG's project in 1996-1999 and that Mendocino County Air Quality Management District Director Chris Brown had collaborated on the proposal. Director Carre Brown reported on a conference she attended recently in Sonoma County, noting that funds for air quality programs are difficult for Mendocino County to qualify for due to our lack of pollution.

- d. Transit Productivity Committee Recommendations of April 11, 2012 - Mendocino Transit Authority's Annual Transit Claim and Unmet Transit Needs. Ms. Orth summarized her written staff report.

5. Transit Productivity Committee (TPC) – Additional Recommendations.

- a. Acceptance of April 11, 2012 TPC Minutes
- b. Adoption of Transit Performance Standards – Administrative Update for Cost Inflation
- c. Acceptance of Report - Annual Review of Mendocino Transit Authority Performance Against MCOG Standards

Upon motion by Ranochak, second by Rodin, and carried unanimously (*7 Ayes; 0 Noes; 0 Abstaining; 1 Absent*): IT IS ORDERED that the Transit Productivity Committee's meeting minutes are accepted as written and the recommendations are approved, adopting the updated Transit Performance Standards, accepting the report, and acknowledging good performance by MTA and the Senior Centers.

6. Consent Calendar. Upon motion by Hughey, second by Brown, and carried on roll call vote (*6 Ayes –Jackman/PAC, Hughey, Rodin, Pinches, Brown, and Gjerde; 0 Noes; 1 Abstaining - Ranochak; 1 Absent - Madrigal*): IT IS ORDERED that consent items are approved:

6. Approval of April 2, 2012 Minutes – as written

Addendum to Agenda:

Adoption of Resolution Approving the Allocation of California Proposition 1B Funds, Fiscal Year 2010/11 Transit System Safety, Security, and Disaster Response Program, for Mendocino Transit Authority's Eligible Project.

Resolution No. M2012-04-Revised

Approving the Allocation of Proposition 1B Funds,
Fiscal Year 2010/11 Transit System Safety, Security
and Disaster Response Program

(Reso. #M2012-04-Revised is incorporated herein by reference)

- Resolution is revised to read:

"MCOG authorizes its Executive Director, *or Mendocino Transit Authority's General Manager or designee* to execute any documents required by the Governor's Office of Homeland Security or by other State agencies for the purpose of receiving these funds."

7. Recess as Policy Advisory Committee - Reconvene as RTPA - Ratify Action of Policy

Advisory Committee. Upon motion by Pinches, second by Rodin, and carried unanimously (*6 Ayes; 0 Noes; 0 Abstaining; 1 Absent*): IT IS ORDERED that the actions taken by the Policy Advisory Committee are ratified by the MCOG Board of Directors.

8. Reports - Information

- a. Mendocino Transit Authority. Bruce Richard, General Manager, reported on MTA's progress on shifting to electric and hybrid vehicles. He described difficulties in obtaining the desired hybrid replacement busses funded by a Proposition 1B grant. The result is that MTA's board has decided to purchase "clean diesel" busses instead. While they are disappointed, MTA cannot justify the higher cost of the hybrids for a relatively small amount of savings in emissions and fuel. He then answered questions about MTA's new "eRide" ridesharing program.

- b. North Coast Railroad Authority. Ms. Ellard reported recent highlights. Humboldt County Association of Governments and County of Humboldt are working on a rail-trail proposal for NCRA's approval. She also gave an update on the Ukiah depot site plan.
- c. MCOG Administration & Planning Staff
 - 1. *Summary of Meetings*. Mr. Dow referred to his written staff report.
 - 2. *Quarterly Status of Projects*. Mr. Dow pointed out several items, noting MCOG's partnership projects, including City of Ukiah's project to build a right-turn lane at Perkins Street near the highway interchange. He also noted Community Based Transportation Planning grants, with ongoing efforts to move toward project implementation. Director Pinches suggested reporting successes in MCOG's annual newsletter.
 - 3. *Vision Mendocino 2030 - Regional Blueprint Planning Program*. Ms. Barrett described status of the program and handed out a scenario map graphically depicting projected outcomes of "Business As Usual." The next step in the plan is to develop a series of scenarios from modeling to arrive at desired scenarios that reflect input from public workshops. These will be presented in further public workshops in fall 2012. Questions and discussion followed.

Director Rodin left the meeting at 3:55 p.m.

- 4. *Gualala Community Action Plan Implementation*. Mr. Dow reported that the design refinements are expected to be complete by June, which will make the downtown design implementation competitive for project funding. In his work with the consultant and community members, a solution has been identified for the parking issue. He anticipates that quarterly meetings will continue after completion this fiscal year, though they have resolved major issues that held back the CAP for the past four years.
 - 5. *Covelo/Round Valley Non-Motorized Needs Assessment & Engineered Feasibility Study – Combined Project*. Ms. Ellard reported status, advising that these two Caltrans grants are being combined into one Request for Proposals, to be advertised shortly. Mr. Jackman agreed with her remarks and the written report.
 - 6. *Miscellaneous*. None.
- d. MCOG Directors. There were no reports.
 - e. California Association of Councils of Governments (CALCOG) Delegates. Ms. Orth and Ms. Ellard reported their attendance at the Annual Regional Issues Forum, which they considered a positive and constructive meeting. Ms. Orth noted the association has been working through issues raised by the membership regarding lobbying and advocacy. Ms. Ellard noted non-traditional roles and responsibilities taken on by Western Riverside COG. Mr. Dow noted the forum conflicted with other statewide meetings that same week.

9. Adjournment. The meeting was adjourned at 4:15 p.m.

Submitted: PHILLIP J. DOW, EXECUTIVE DIRECTOR

By Janet Orth, Deputy Director for Administration