

**WORK ELEMENT (26)**

**MCOG - COVELO ENGINEERED FEASIBILITY STUDY (EFS) (CARRYOVER)**

**PURPOSE:**

This EFS will identify individual projects upon identifying needs/gaps on a corridor basis for Route 162 through the community of Covelo and the Round Valley Indian Reservation. The result will be a report outlining a series of short-, medium- and long-term recommendations for corridor improvements and priorities, and will provide sufficient engineering/project detail to immediately initiate development of a project scoping document in order to secure public agency funding, grants and other non-traditional funding mechanisms.

**PREVIOUS WORK:**

Making Safe & Healthy Community Connections in Round Valley (Feb. 2010), SR 162 Transportation Concept Report (TCR), the Mendocino County General Plan, the Mendocino County Regional Transportation Plan, the 2007 Tribal Community Survey Results, Round Valley Non-Motorized Needs Technical Study (pending). *This is a carryover project from FY 2011/12.*

**TASKS**

- 1: Request for Proposals (RFP) Preparation, Consultant Selection and Contract Preparation (MCOG, Caltrans)
  - 1.1: Caltrans District staff will prepare a Request for Proposals (RFP) and Scope of Work and distribute to various consulting firms to obtain competitive bids for this project.
  - 1.2: A consultant selection committee will be assembled and comprised of members from Caltrans, Mendocino Council of Governments, the Round Valley Indian Tribes and/or public member of the community of Covelo (to be determined by those two bodies) and the County of Mendocino. This consultant selection committee will also act as the ad hoc Technical Advisory Group (TAG).
  - 1.3: Caltrans District Staff will prepare and execute a contract with the favored consultant.
  - 1.4: TAG will develop Stakeholder list.
- 2: Data Collection & Analysis (MCOG, Caltrans, Consultant)
  - 2.1: Consultant will coordinate with MCOG's Environmental Justice (EJ) grant consultant to maximize efficiency and minimize double-handling of tasks and/or information.

- 2.2: Consultant will advertise, schedule and prepare agenda and handouts for a kick-off meeting to be held in the community at an approved location.
- 2.3 and 2.4: Review existing information and conduct an on-the-ground assessment of conditions within the project limits to document current conditions and begin to formulate improvement options. Consultant shall review existing data including, but not limited to: the SR 162 Transportation Concept Report (TCR), the Mendocino County General Plan, the Mendocino County Regional Transportation Plan, the 2007 Tribal Community Survey Results, previous community outreach reports and the consultant-prepared Round Valley Study discussed previously. Technical information that will be available for review includes: right of way (ROW) data, preliminary environmental analysis and draft shoulder widening drawings and typical sections.
- 2.5: Develop Improvement Options.
- 3: Public Outreach (MCOG, Caltrans, Consultant)
  - 3.1: The consultant will conduct TAG meetings on a quarterly basis. These meetings may take place via teleconference. Consultant will provide TAG members with meeting notes within five (5) days of each meeting.
  - 3.2: The consultant will be responsible for preparing a list of community service and Tribal groups to promote participation in the public meetings and with the development of the EFS. Consultant will be responsible for: a) preparing the agendas and other outreach materials as necessary, b) publicizing the meeting(s) using an approved variety of media, c) facilitating the meeting(s) and d) preparing meeting notes clearly indicating “next steps” and follow-up tasks, who’s responsible for tasks and deadlines, as appropriate.
- 4: Develop Project Alternatives & Cost Estimates (Consultant)
  - 4.1: The product of this task will be a report outlining a series of short-, medium- and long-term recommendations for corridor improvements and priorities, and will provide sufficient engineering/project detail to enable the immediate initiation of a project scoping document in the event that public agency funding, grants or other non-traditional funding sources become available.

- 4.2: Using the report completed under Task 4.1, the consultant will provide cost estimates - including project development support, right of way, permitting, environmental mitigation and construction cost estimates - for each of the recommended projects.
- 4.3: The consultant will prepare a draft plan based on input received and professional engineering judgment, which lists the most critical locations for improvements and recommends a process for identifying priorities for the region. The draft will include project scoping information developed in Task 4.1.
- 4.4: Consultant will hold a community meeting using techniques developed in Task 2.2 wherein the Draft Options are presented to the community and input from stakeholders received.
- 5: Presentation of Results to Project Partners (Consultant)
  - 5.1: After preliminary comments received through Task 4.4 are inserted, as necessary and feasible, the Consultant will make a presentation to the TAG. The TAG will be given opportunities at several intervals throughout the process to provide input and comment on concepts, as well as draft and final plans.
  - 5.2: Final Draft Report circulated to TAG.
- 6: Circulation of Draft to Project Partners (MCOG, Caltrans, Consultant)
  - 6.1: Comments received will be incorporated into the Final document. A copy of the Final document will be presented to the TAG, and copied to Caltrans HQ (Transportation Planning) and the Round Valley Indian Tribes.

**PRODUCTS:**

RFP/RFQ, List of TAG Members, Executed Contract, Meeting Agendas and Notes, Refined SOW, Summary of Existing Literature, Project Area Mapping, Public Participation Plan, Public Engagement Report, Traffic Data, Non-motorized Counts, Needs List, GIS Data, Preliminary Engineering & Environmental Assessments, List of Candidate Projects, Candidate Project Cost Estimates, Project Finance & Implementation Plan, Draft & Final EFS

**FUNDING & AGENCY RESPONSIBILITIES**

<u>Agency</u>	<u>Estimated Person Days</u>	<u>Funding Source</u> State <u>SP&amp;R Grant*</u>
MCOG Staff	16	\$ 12,000
	<b>18</b>	<b>\$ 13,387</b>
Consultant	135	\$135,000
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Total	<del>151</del>	<del>\$147,000</del>
	<b>153</b>	<b>\$148,387</b>

*\*No local match required for SP&R grant.*

**ESTIMATED SCHEDULE:**

Tasks	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>1</b>	x											
<b>2-3</b>		x	x	x	X	x	x	X				
<b>4-7</b>									x	x	x	x